

Alfred University

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Student Club / Organization Authorized Signatures Form

The following is a list of students and/or staff eligible to authorize transactions. It is suggested that no more than three people be eligible to have signing rights; the club or organization president, treasurer, and advisor. This form expires after the end of the academic year. All financial requests must be signed by two officers.

In order to ensure timely processing when students are not on campus, advisors are always authorized to approve transactions.

Club / Organization Name and Fund

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NAME

FUND #

Authorized Signatures

Title	Name (Print)	Signature	Start Date	End Date
President				
Treasurer				
Advisor				

If there are additional people who are authorized to sign, please fill in their title.