

Alfred University Personnel Data Form

Employee Personal Information

Prefix: Dr. Mr. Mrs. Ms.

Name:

Last *First* *MI*

Address:

Street *Apt/Unit*

Mailing (if different)

City *State* *Zip Code*

Home Phone: () Alternate Phone: ()

Social Security: Preferred First Name:

Birth Date: Marital Status:

Spouse's Name: Maiden Name:

Are you a Veteran? Yes No If yes: Veteran File # Date of Discharge:

What type Veteran are you? Vietnam Era Newly Separated Other Protected
 Armed Forces Service Medal Indicator? Special Disabled

Affirmative Action EEO data – Ethnic Background

Hispanic of any Race For Non-Hispanic/Latino; please further define race below:

Alfred University is an Equal Opportunity/AA employer. Information provided is voluntary and confidential and used for legal reporting purposes only.

American Indian or Alaska Native Asian Black or African American
 Native Hawaiian or Pacific Islander Caucasian/White Two or More Races
 I choose not to identify

Job Information

Title: Banner ID:

Supervisor: Department:

Building: Room Number:

Office Phone: Office Fax:

Email

E-mail is the official means of communication at Alfred University. To create your account, ITS will use your last name or a combination of your last name and first initial depending on the user names already in our system. You will be notified by ITS when your user name has been activated with a temporary password and we strongly suggest that you change your temporary password after the first log in. Your signature below indicates that you have read and agree to the Alfred University computing policies at: <https://my.alfred.edu/information-technology-services/policies/policy.cfm>.

Signature:

Date:

Emergency Contact Information

Name:

Last *First* *MI*

Address:

Street *Apt/Unit#*

City *State* *Zip*

Phone: () Alternate Phone: ()

Relationship: