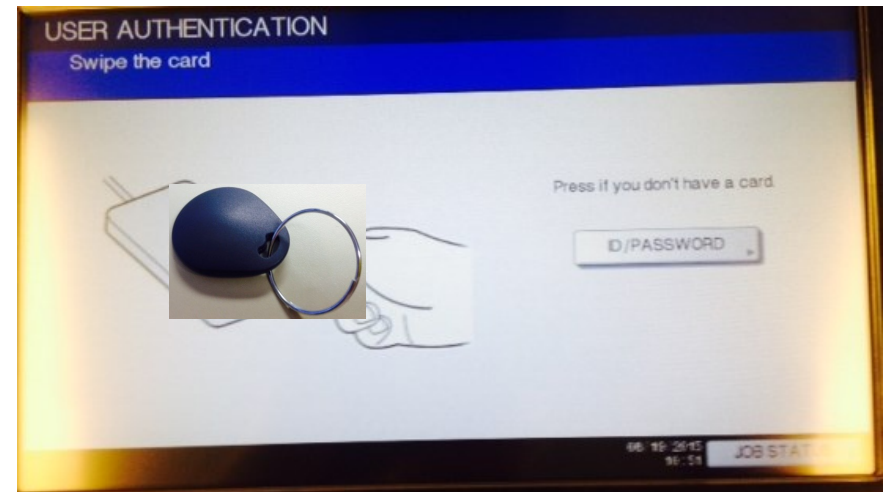


Welcome to AUPrint

Activating Your AUPrint Fob

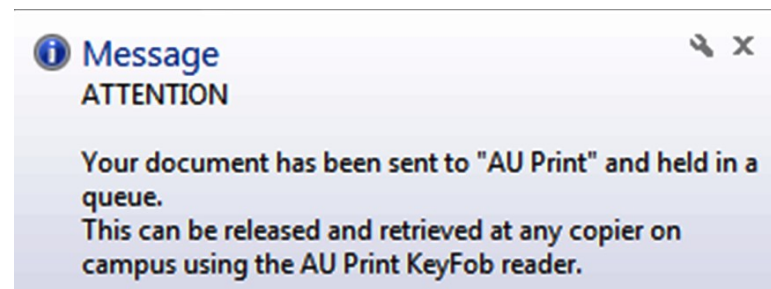
- Go to the Toshiba Printer
- Swipe your Fob
- Type in your Alfred username (the first half of your email address)
- Type in your Alfred password (same password you use for your email)
- Select “associate card”
- Logout by choosing the access button and then click yes



Welcome to AUPrint

Releasing print jobs using your Fob:

- Print your document to the **AUPrint** printer
- Wait for the print notification on the bottom right of the computer screen
- Go to the printer and swipe your Fob
- Your print job(s) will automatically be released from the queue
- **Logout** by choosing the access button and then click yes



Releasing print jobs without the Fob:

- Print your document to the **AUPrint** printer
- Wait for the print notification on the bottom right of the computer screen
- Go to the printer and Enter your Alfred username (first part of your email username)
- Enter your Alfred email password and click OK
- Your print job(s) will automatically be released from the queue
- **Logout** by choosing the access button and then click yes

