

## *Bernstein Funds for Student and Faculty Development*

Thanks to the generosity of the Bernstein Family, we can help fund student and faculty travel for academic research.

- Please submit your application at least three weeks in advance of the event and allow at least two weeks to receive a response.
- Please attach any supporting documents: abstract, conference program, a copy of the paper presentation or other information.
- Additional funding sources must be identified prior to being awarded Bernstein funds.
- Please attach your completed Travel Advance Authorization Report.
- All fields of this application must be filled out or the form will be returned to you.
- You must submit a Travel Expense Report, with original receipts, to the Provost Office within **10** business days of return.
- Along with the TER, please provide two letters, to the Provost's Office for mailing, addressed to the Bernstein Family thanking them for the funding opportunity.
- Requests may be only partially funded, and funding is limited to one proposal per year.

Name:

Purpose:

Presenting                  Attending

Conference:

Destination:

Date of travel:

Return date:

Division:

Org #:

Traveling as an:    Individual                  Group

If traveling in a group, please include/attach the name of those attending who will benefit from these Bernstein Funds:

Projected total cost of trip (on TAAR):

Funding Sources: \*Must be identified before submitting request (*form will not be accepted if this section is not complete.*)

Account(s):

Amount(s):

Amount you will fund:

Amount requested from Bernstein:

Office Use Only:

Approved                  Amount funded:

Signature: \_\_\_\_\_

FOAP: \_\_\_\_\_