Types of Campus Notification

A combination of text messaging, email, voice mail, personal notification in residence halls, and loudspeakers may be used to notify campus community members of emergency situations.

1. Immediate Threat/ Emergency in Progress
We will use as many of the above methods as possible as quickly as possible.

2. Clery Act Notifications
The Clery Act requires campuses to give “timely warnings” in the event of specific crimes that may pose an ongoing threat to students and employees. Such notification will occur via email.

3. General Campus Notice
The University may choose to notify the campus of situations that do not fall under The Clery Act. The method will vary depending upon the situation.

4. Weather Related Closings
Weather-related closing decisions are made in the morning. Notice is made via mass email, voice mail and by broadcast to local radio stations.

Non-Emergency Services

Concerning Emotional Behavior
During business hours, assist the student in receiving counseling services. Offer to walk them there. Call 2300 to request an outreach, or fill out an online Student Alert, or contact the office of Student Experience (2132) for guidance. After hours contact the office of Public Safety to file a report, the office will respond as appropriate through the emergency response channel.

Need for Academic Accommodations
Contact the Center for Academic Success (2148)

Non-Emergency Medical Transport (NEMT)
Contact the office of Public Safety 2108 to request NEMT. Non-emergency transport is not guaranteed.

Non-Emergency Faculty/Staff Issues
During business hours contact Human Resources (2969) or The Employee Assistance Program (607.962.3148) for confidential counseling services for employees and their eligible dependants who may be experiencing personal or workplace related problems.

Websites of Interest
AU Office of Public Safety
AU Policies and Judicial System
Alfred Police Department
Environmental Health and Safety
Text Message Alert Signup
Counseling Services at the Wellness Center

Alfred University

Emergency Response Information

Emergency Call:
911 or 2108

Respond to a Campus Emergency:

Bomb Threat
If you receive a bomb threat by phone, remain calm and try to get as much information as possible from the caller. Call Public Safety Immediately, then notify a supervisor. Do NOT pull the fire alarm.

Fire
Leave the building and pull the fire alarm on your way out. Assist in taking people in your immediate area out of the building as you leave. Call 911 as soon as you are safe.

Accident or Medical Emergency
Call Public Safety or 911; report the nature and location of the emergency. Do not be the first one to hang up the phone.

Lab/Studio Accident
Call 2108 for Public Safety or 2190 for Environmental Health and Safety as soon as you can safely report the situation.

If you are notified that an emergency is occurring:

Evacuation
In the event of fire or other dangerous situation occurring within a building, you may be asked to leave the building. Remain at least 100 feet from the building, meet at the designated meeting location, allow emergency response personnel to respond to the situation and return to the building only after an official has given permission to do so.

Shelter in Place
If a dangerous situation is occurring on campus, you may be asked to remain in the building where you are, or go to the closest building if you are outside. If you are off campus you will be asked to stay away from campus until the dangerous situation is past.

 Residence Halls
Residents who are unharmed and able to stay in the building may be asked to stay in place. Residents who are hurt or need assistance should leave the building. Residents who are not hurt or need assistance may be asked to remain in their rooms until the danger has passed. It is a legal requirement that residents remain in their rooms until the police or other appropriate authorities give the all clear.

Non-Emergency Services

Student Emergencies:

Student Illness or Injury
Call 2108 to request an officer be dispatched to evaluate the situation or call 911 to request an ambulance.

Threatening Behavior or Crime in Progress
Call Public Safety (2108) immediately.

Sexual Assault
The first point of contact for students is Counseling Services (2300). After business hours contact Public Safety (2108) and ask for the counselor on call. Students may also request assistance from all Residence Life staff members.

Serious Emotional Distress
During business hours call Counseling Services (2300) for guidance. If you reach voicemail call Public Safety (2108) to speak with the counselor on call. After business hours call Public Safety to make a report. They will evaluate the urgency of the situation and respond as appropriate.

Threat of Physical Harm:

Threat by Email, Text, IM or Phone Call
Save the message and/or write down the threat and the details that were included. Call Public Safety (2108) immediately to make a report and discuss measures that will help you feel safe.

Threatening or Aggressive Behavior
Leave the area if possible and help to remove others to a safe place. Call Public Safety (2108) as soon as you are able to safely report the situation.

PNG Notices
Personae Non Grata (keep-away) notices can be sent to restrict contact on campus in certain situations. Contact the Dean of Students (2132) for help in obtaining a PNG notice. This is not the same as a police order of protection, which can be obtained through the Alfred Police Department.

Additional Information