

Alfred University

REQUEST FOR CHALLENGE EXAM

PURPOSE:

Alfred University students need not repeat work already satisfactorily covered by high school, informal study, hobbies or travel. Through Challenge Examinations, the student will be given credit as appropriate for courses at any level if he or she can demonstrate proficiency. Sports proficiency challenge exams, which can be used to fulfill all or part of the University PE requirement, involve both written and physical tests.

ELIGIBILITY:

A student may not challenge a course which has been taken at Alfred University (unless the only grade recorded was a "W"). Students cannot take a challenge exam for any course that is a prerequisite for or a lower-level course for which they have already received credit. The student's Dean determines if an eligible course is appropriate for completion through a challenge examination.

GRADING:

Challenge exams are graded Pass/Fail. Only passing grades on these exams are recorded on the academic transcript with the designation "CH", indicating that a course was successfully challenged. (Credits earned through an AU Challenge Exam are considered to be institutional credit, not "transfer credit", so these credits do not count toward the credit hour limit on transfer credit.)

Date _____ Student ID # _____

Name _____

College/School: Art & Design Engineering Liberal Arts & Sciences Professional Studies

Major: _____

I request a Challenge Exam for:

Subject /Course No. _____ Title _____ Credit Hours _____

Student Signature _____

Note: The fee to challenge any course of 1-4 credit hours is \$225.00. The following signatures must be secured in the order listed and the fee paid before the examination is given.

Noted by Advisor Signature _____ Date _____

Faculty member preparing
and/or administering the exam Signature _____ Date _____

Dean of College/School offering the exam Signature _____ Date _____

Dean of College/School in which the
applicant is enrolled (if different) Signature _____ Date _____

SSC/Student Accounts – Fee Paid Signature _____ Date _____

Person administering exam Date of Exam _____

Grade Received on Exam: _____ Pass _____ Fail

Signature _____ Date _____

SSC/Registrar – Passing Grade recorded Signature _____ Date _____